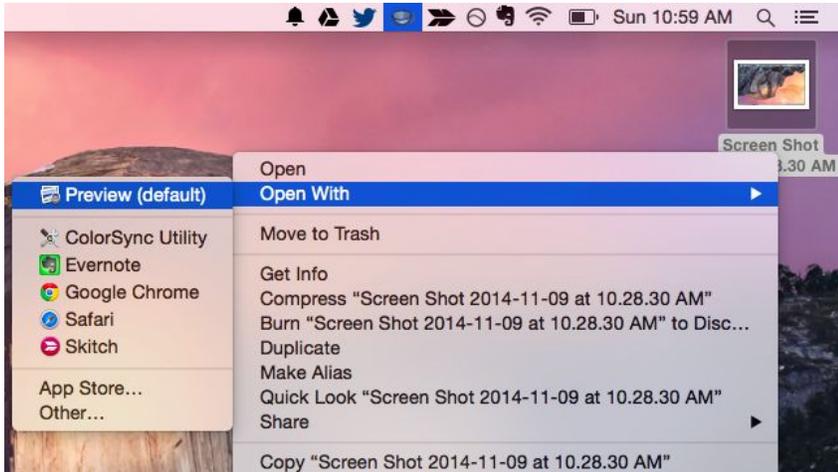


## You can open the Preview app from the Applications folder.

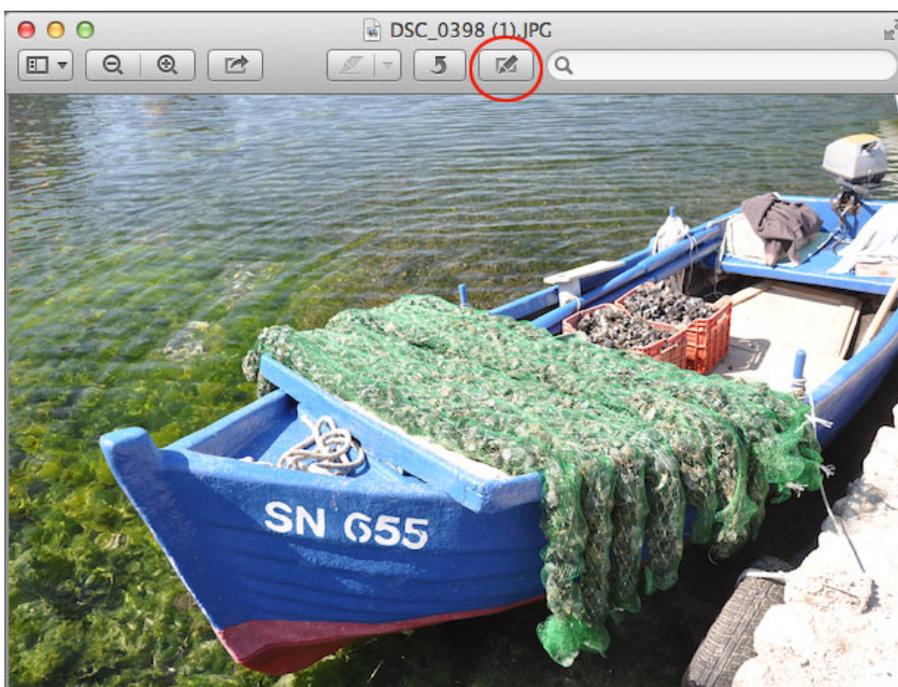
From Preview, you can open the image file directly. Or, with Preview open, you can click File > New From Clipboard to import an image file from your clipboard. You can then edit the image and get it back onto your clipboard by clicking Edit > Copy.

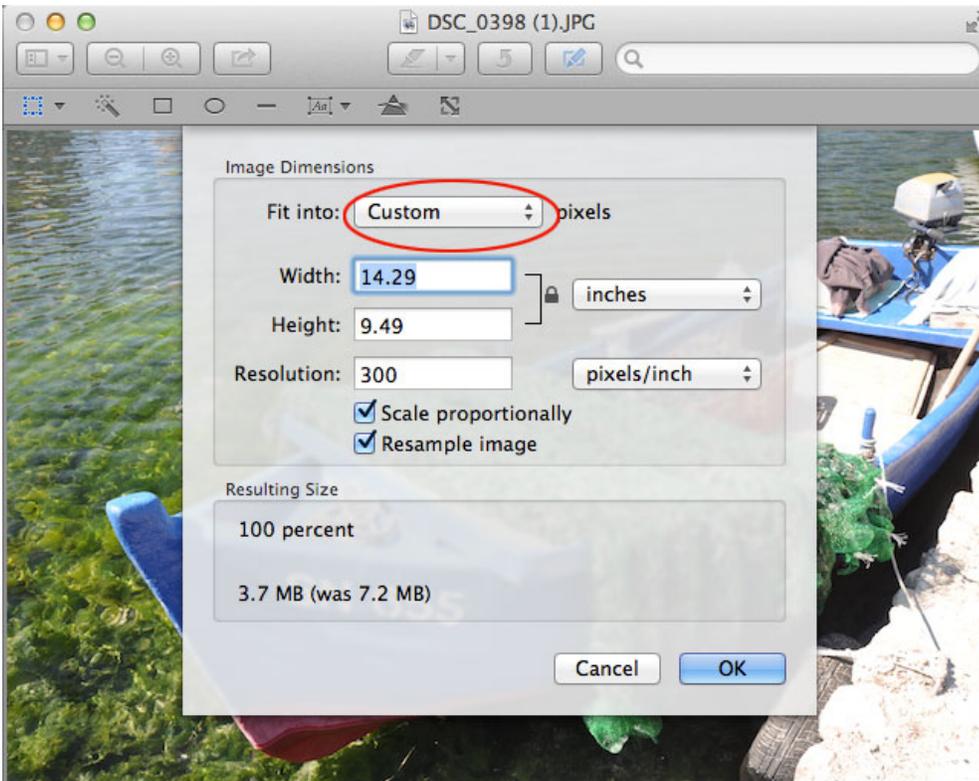
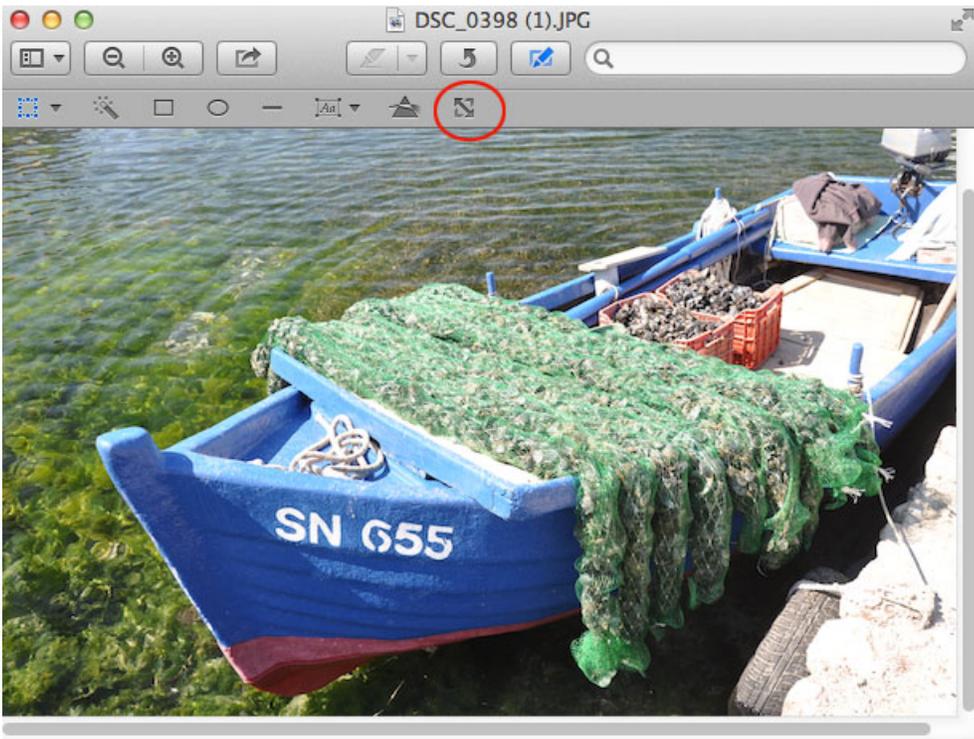


## Resize an Image

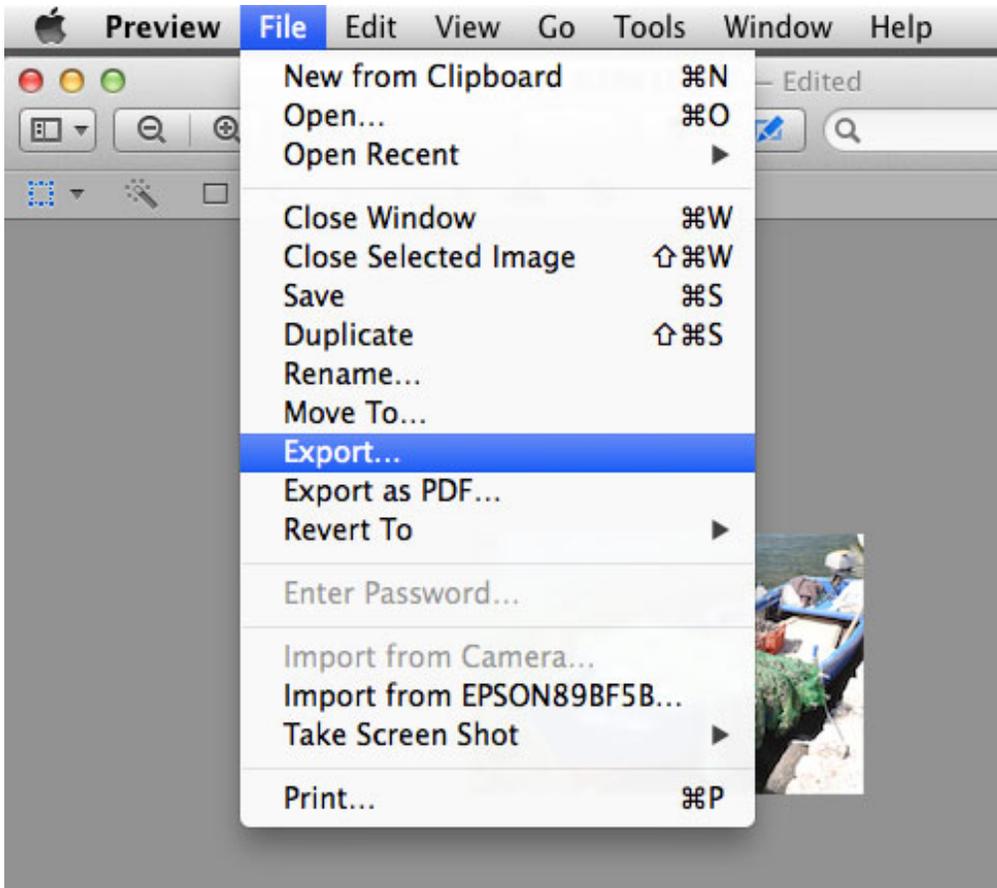
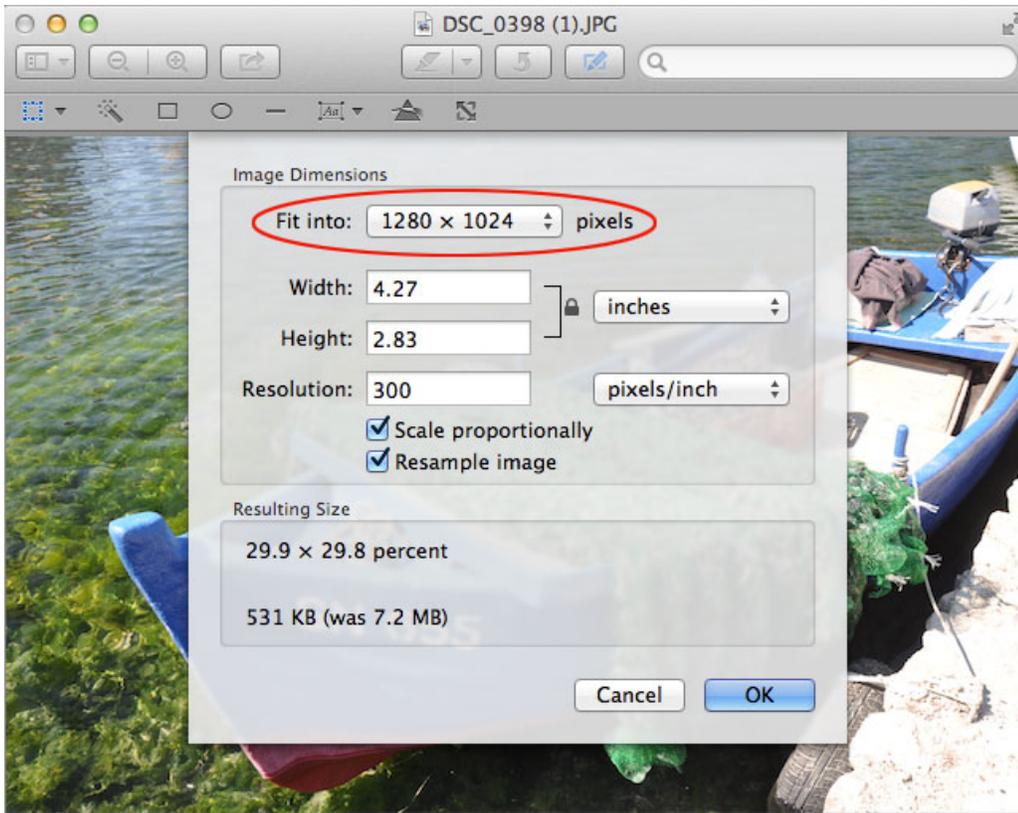
Select Tools > Adjust Size to bring up the Resize dialog, which will allow you to resize the image. It supports many measurement units, including pixels. By default, it will resize the image proportionally, maintaining the original aspect ratio to ensure the resized image doesn't look stretched or smooshed.

Image-resizing tools like this one are useful for shrinking images so they don't take up as much visible area or on-disk space. They're not ideal for enlarging an image as the blown-up image will be lower-quality — for this reason, enlarging an image is almost never a good idea.





In "Fit into" pulldown select 1280 x 1024 for 'pixels" click "OK" then under file select export and select where you want to save the exported image.

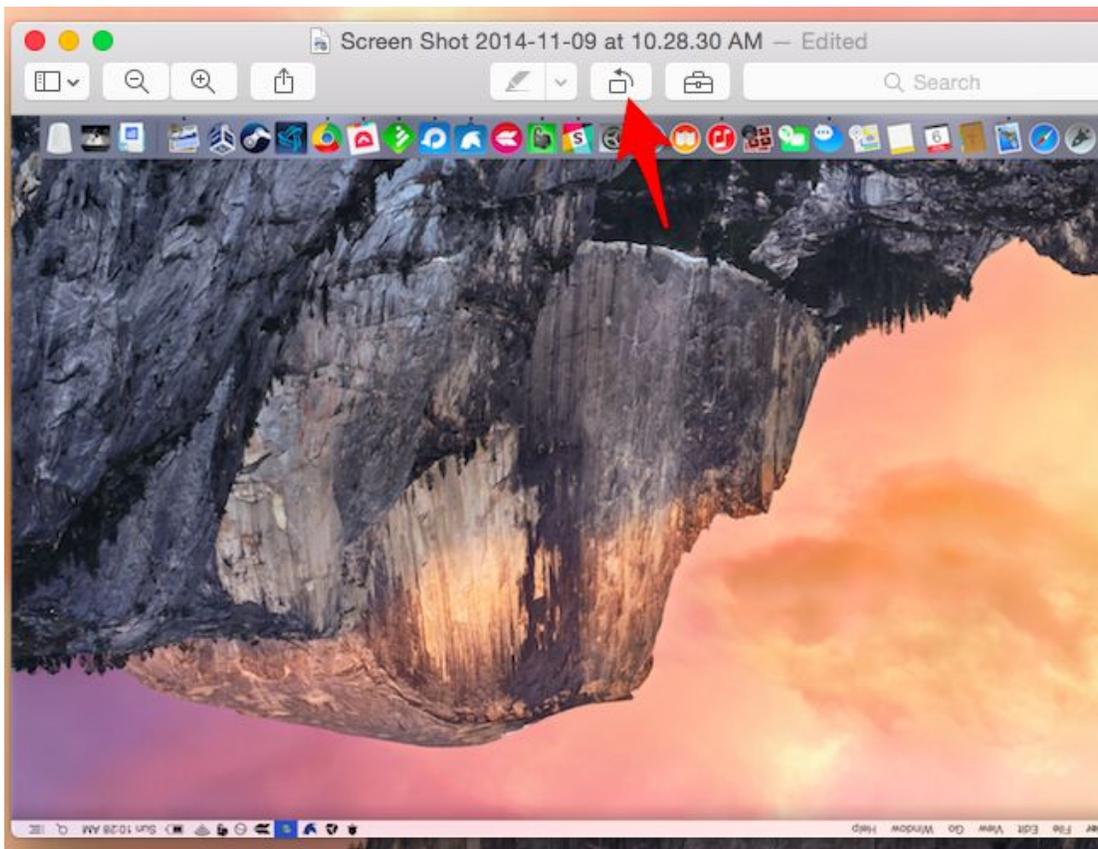


## Rotate an Image

Rotating an image is simple. Simply click the rotate button on the toolbar near the top-right of the window one or more times. You can also click the Edit menu and click one of the Rotate or Flip options.

To save your changes, click File > Save. You can also click File > Duplicate to create a duplicate copy and save the edited image as a new file, keeping the original image before the edits were made.

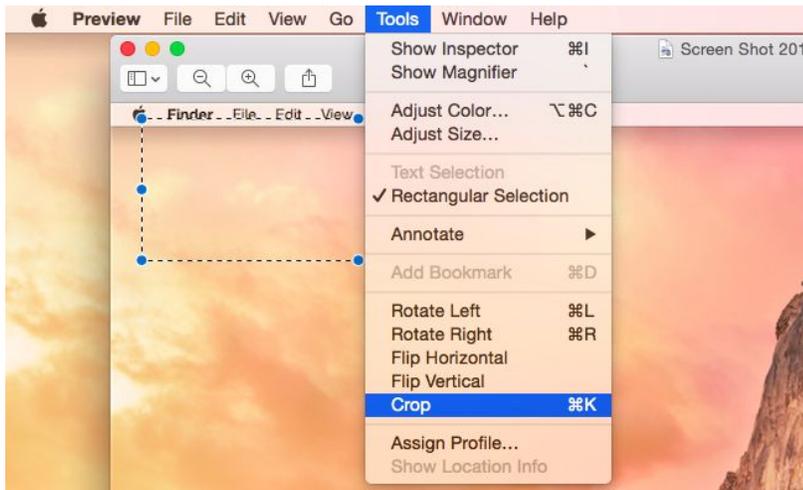
To undo any changes, click the Edit menu and select Undo. To revert to the original image file before you began editing it, click the File menu, point to Revert To, and select the original image version.



## Crop an Image

Cropping an image is also simple. Preview uses the rectangular selection by default, so you should just be able to start clicking and dragging. Click the Tools menu and select Rectangular Selection if this isn't working as expected.

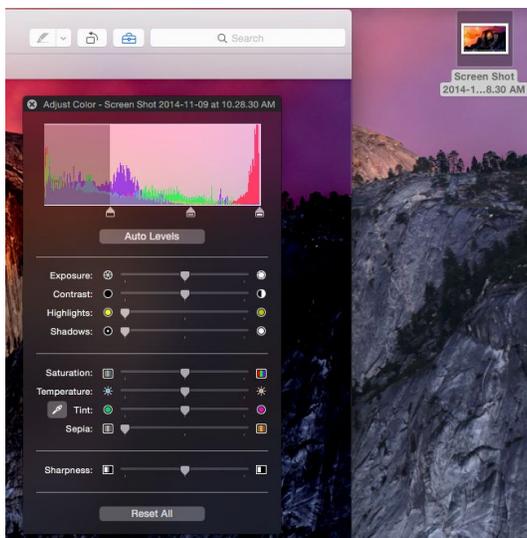
Click and drag anywhere in the image to select a rectangular section of the image. Click Tools > Crop afterward and preview will crop the selection, cutting out everything else in the image. As with any edit, click File > Save to save your changes.



## Adjusting color

The built-in Preview application also has a tool for adjusting the color levels or gamma of an image. Click Tools > Adjust Color to access it. Use the options on the pane that appears to adjust various color settings. The pane includes an overall color level graph you can modify as well as sliders for adjusting exposure, contrast, highlights, shadows, saturation, temperature, tint, sepia, and sharpness. It's useful for everything from fixing the color levels of an image to applying that old-timey sepia filter Instagram made trendy.

It doesn't matter if you're not sure what the options do — the image will update in the background as you adjust these sliders, so you can see a preview of your color adjustments in real time. You can figure out what the options do by playing with them.



## Screenshot

If you'd like to [take a screenshot](#) and edit it, you can press Command+Shift+3 to snap a screenshot of your entire screen, Command+Shift+4 to snap a screenshot of a selectable area, or Command+Shift+5 to snap a screenshot of only the current window. The screenshot will be saved as a .png file on your desktop, and you can open it in Preview to begin editing it. (Or, you can hold Ctrl as you take a screenshot — Command+Ctrl+Shift+3, for example. Your Mac will save the screenshot to your clipboard, and you can import it into Preview with the File > New From Clipboard option.)